

Job Description: Production Lead

Salary	£28,390 - £30,960
Grade	6 Officer
Team	Youth Catalyst Team
Line Manager	The Youth Catalyst Worship Gathering and Social Media Team Lead
Contract Duration	Permanent
Contract Type	Full time
DBS Check Requirement	Enhanced

Job Purpose

The role is central to our Youth Catalyst Strategy and is part of the Mission Team at Church House Guildford. The purpose of the role is to provide technical expertise to support worship events connected to the Youth Catalyst Project. As a key part of our Gathering and Social Media Team that provides safe high-quality training and worship events throughout the diocese and deliver effective digital discipleship and evangelism pathways for young people, the Production Lead will work under the Gathering Team Lead providing audio-visual technical support to enhance the worship experience and digital discipleship of young people.

Relationships:

- Diocese – Build positive relationships with other Youth Catalyst Roles, working closely with the Project Lead, Hub leaders, Project Co-ordinator, Gathering and Social Media Team lead and the wider Gathering and Social Media Team. Work collaboratively with other Church House staff, especially our Comms and Mission Enabler Teams.
- Schools - Support the Gathering Team Lead in building effective relationships with our four schools.
- Parish - Support the Gathering Team Lead in building effective relationships with local churches, incumbents, and youth leaders, both paid and volunteer, to connect them with other project roles, worship events and training where required.
- Build safe discipleship and mission relationships with young people

Responsibilities

Worship

- This role will involve training and developing young people in Audio Visual Production Skills
- To work as part of the Gathering and Social Media Team lead to deliver high quality worship and training events that establish and deepen the faith of young people
- To provide effective technical support for worship gatherings and other Youth Catalyst events, utilising effective audio-visual skills to create effective worshipping environments for young people paying attention to sound, lighting, seating etc.
- Play a key role in the research and purchasing and maintenance of project equipment.
- Be confident in training and resourcing churches, youth leaders and young people in sound and visual production skills.
- To understand, use, and develop our worship gathering framework, modelling it and training others in it.
- To support worship in the schools alongside the rest of the Gathering and Social Media Team and under the responsibility of the Hub Leader
- To work with youth leaders across the diocese providing technical worship support at Youth Catalyst events.

Mission Weeks

- To be a key resource as part of the Gathering and Social Media Team for Hub leaders and diocesan youth leaders in the planning, promotion and delivery of mission weeks in schools and towns across the diocese.

Social Media

- To play an active role as part of the Gathering and Social Media Team in the design and delivery of digital discipleship and evangelism for young people across the diocese.
- To provide technical expertise for effective social media ministry, which may include filming and editing.

General

- Able to attend and lead events which will often be in the evenings and at weekends
- To practice and model being a disciple of Jesus Christ.
- To work with the wider Diocesan Comms Team providing AV support for key projects
- Attend weekly line management and fortnightly Team Training / Review Meetings
- To be a proactive member of the Youth Catalyst team and wider Church House team in Guildford and contribute to the life and work of the diocese as a key member of the youth strategy.
- To work closely with the strategy leads for Children and Youth, and wider mission team to realise synergies that benefit young people, youth leaders, parishes and schools across the diocese.

This job description is issued as a guideline to assist you in your duties, it is not exclusive or exhaustive. Due to the evolving nature and changing demands of our service to the diocese this job description may be regularly reviewed to ensure it is an accurate representation of your post. You may, on occasions, be required to undertake additional or other duties as may reasonably be expected within the scope and grading of the post and according to the needs of the Organisation.

Person Specification: Production Lead

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • A level standard of education as a minimum. • Evidence of ongoing learning and development, either through formal course participation, or self-directed learning 	<ul style="list-style-type: none"> • Training in youth Ministry • AV / Sound Engineering qualifications
Experience	<ul style="list-style-type: none"> • Experience of running AV within church settings 	<ul style="list-style-type: none"> • Experience of Church of England Parish ministry • Experience in missional youth ministry • Experience in missional youth ministry
Skills & Knowledge	<ul style="list-style-type: none"> • Broad awareness of trends in youth culture • Good understanding of safeguarding practices • Strong speaking and listening skills and IT literate • Expertise in sound and visual production. 	<ul style="list-style-type: none"> • Social Media Skills • Experience of leading / coaching or developing others • Ability to lead sung worship or play an instrument • Good understanding of principles and practices of effective youth ministry
Personal	<ul style="list-style-type: none"> • Fully supportive of the aims and mission of the Church of England. • This role carries an occupational requirement to be a practising Christian in accordance with the Equality Act 2010. • A personal faith and passion to contribute to and engage in fellowship with others who has healthy spiritual practices of Bible reading and prayer • Able to work on own initiative as well as being a team member who is prepared to take well-informed decisions. • A high level of integrity and discretion, ability to handle confidential information with diplomacy and sensitivity. • A warm and open demeanour. • Always presents a professional and positive image. • Able to travel around the diocese from time to time, with a full driving licence. • Ability to establish credibility and respect and build strong working relationships with young people and a wide range of colleagues. • Flexible and willing to adapt to changing priorities and working patterns; understand and appreciate different perspective on issues. • Demonstrates an approach to work that is characterised by commitment and energy. • Demonstrates servant leadership 	